

## **97924 Loan Repayment Application Process**

### **(a)**

Each person desiring a loan repayment shall submit a completed application.

### **(b)**

The completed loan repayment application shall include information and documentation to establish the following: (1) An official copy of transcripts or coursework with vocational nurse certificate of completion posted; (2) Current employment as a vocational nurse in direct patient care; (3) Proof of vocational nursing licensure, including license number issued by the California Board of Vocational Nurses and Psychiatric Technicians; (4) Community background, including current or prior residence in a medically underserved area in California; (5) Career goals; (6) Financial need, documented by either a current: (A) Student Aid Report (SAR) or (B) Federal tax return and all W-2s; (7) The loan repayment amount requested with documentation on outstanding educational loans including the current outstanding loan balances(s); (8) Community involvement, including extracurricular activities; (9) Commitment to practice as a licensed vocational nurse for twenty four (24) months in a medically underserved area in California; (10) Two (2) letters of recommendation, dated within six (6) months of the application deadline, including author's name, mailing address, phone number, and relationship to applicant. It is recommended that at least one (1) letter be from a faculty member. It is useful if letters indicate an applicant's academic

performance, work experience, community service, volunteer activities, memberships in clubs, or other experience that indicate the applicant's likelihood of program success; (11) A personal statement indicating qualifications, attributes, or characteristics that would increase the likelihood the applicant would continue to practice in a medically underserved area in California after service obligation has ended; and (12) Any other information the applicant believes is relevant, such as certificates, honors, and awards.

**(1)**

An official copy of transcripts or coursework with vocational nurse certificate of completion posted;

**(2)**

Current employment as a vocational nurse in direct patient care;

**(3)**

Proof of vocational nursing licensure, including license number issued by the California Board of Vocational Nurses and Psychiatric Technicians;

**(4)**

Community background, including current or prior residence in a medically underserved area in California;

**(5)**

Career goals;

**(6)**

Financial need, documented by either a current: (A) Student Aid Report (SAR) or (B) Federal tax return and all W-2s;

**(A)**

Student Aid Report (SAR) or

**(B)**

Federal tax return and all W-2s;

**(7)**

The loan repayment amount requested with documentation on outstanding educational loans including the current outstanding loan balances(s);

**(8)**

Community involvement, including extracurricular activities;

**(9)**

Commitment to practice as a licensed vocational nurse for twenty four (24) months in a medically underserved area in California;

**(10)**

Two (2) letters of recommendation, dated within six (6) months of the application deadline, including author's name, mailing address, phone number, and relationship to applicant. It is recommended that at least one (1) letter be from a faculty member. It is useful if letters indicate an applicant's academic performance, work experience, community service, volunteer activities, memberships in clubs, or other experience that indicate the applicant's likelihood of program success;

**(11)**

A personal statement indicating qualifications, attributes, or characteristics that would increase the likelihood the applicant would continue to practice in a medically underserved area in California after service obligation has ended; and

**(12)**

Any other information the applicant believes is relevant, such as certificates, honors, and awards.

**(c)**

There shall be two (2) loan application deadlines per year, March 24 and September 11.